



Arun District Council  
Civic Centre  
Maltravers Road  
Littlehampton  
West Sussex  
BN17 5LF

Committee Manager Katherine Davis (01903 737984)

8 September 2023

## **PLANNING POLICY COMMITTEE**

A meeting of the Planning Policy Committee will be held in **Council Chamber, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** on **Thursday 21 September 2023 at 6.00 pm** and you are requested to attend.

Members: Councillors Lury (Chair), Yeates (Vice-Chair), Bower, Elkins, Harty, Huntley, Long, McAuliffe, Partridge, Mrs Stainton and Tandy

**PLEASE NOTE:** Where public meetings are being held at the Arun Civic Centre, to best manage safe space available, members of the public are encouraged to watch the meeting online via the Council's Committee pages.

1. Where a member of the public wishes to attend the meeting or has registered a request to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer, but of course can attend the meeting in person.
2. We request members of the public do not attend any face-to-face meeting if they have Covid-19 symptoms.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email [Committees@arun.gov.uk](mailto:Committees@arun.gov.uk) **by 5.15 pm on Thursday, 14 September 2023** in line with current Committee Meeting Procedure Rules.

It will be at the Chief Executive's/Chair's discretion if any questions received after this deadline are considered.

For further information on the items to be discussed, please contact [Committees@arun.gov.uk](mailto:Committees@arun.gov.uk).

## AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

3. MINUTES

(Pages 1 - 10)

The Committee will be asked to approve as a correct record the Minutes of the Planning Policy Committee held on 8 June 2023.

4. ITEMS NOT ON THE AGENDA THAT THE CHAIR OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes).

6. BUDGET 2024/25 PROCESS

(Pages 11 - 16)

The report provides a summary of the budget process for 2024/25. The Committee is asked to approve the budget process for 2024/25 as outlined in this report, noting that it was approved by Policy & Finance Committee on 11 July 2023.

7. BUDGET MONITORING REPORT TO 30 JUNE 2023

(Pages 17 - 20)

The report sets out in further detail the Committee's Revenue budget performance projections to the 31 March 2024.

8. KEY PERFORMANCE INDICATORS 2022-2026 - QUARTER 1 PERFORMANCE REPORT FOR THE PERIOD 1 APRIL 2023 TO 30 JUNE 2023 (Pages 21 - 26)

This report sets out the performance of the Key Performance indicators at Quarter 1 for the period 1 April 2023 to 30 June 2023.

9. THE FUTURE OF PLANS AND PLAN-MAKING TECHNICAL CONSULTATION 2022/2023 (Pages 27 - 38)

The Government's key driver for planning reform is for simple, speedier plans which clearly show what is planned in an area and which are updated frequently, are more digitally accessible and shaped by local communities while they are being drawn up.

10. LOCAL DEVELOPMENT SCHEME (Pages 39 - 56)

The council is required to produce, and keep up to date, a Local Development Scheme (LDS). The LDS provides a work programme for the production of those Development Plan Documents to be prepared over a three-year period and is monitored in the Authority Monitoring Report and used for resource planning by PINS (the Planning Inspectorate).

11. REVIEW OF THE STATEMENT OF COMMUNITY INVOLVEMENT (Pages 57 - 104)

The Statement of Community Involvement (SCI) is a statutory document which sets out the ways in which the council will engage with residents, communities, businesses, local organisations and other groups to ensure as many people as possible are able to have a say in planning decisions that affect them.

12. INFRASTRUCTURE FUNDING STATEMENT (IFS) 2022/2023 (Pages 105 - 170)

The Community Infrastructure Levy (CIL) Regulations 2010 (as amended) includes a requirement for all planning obligation collecting authorities to prepare an annual Infrastructure Funding Statement (IFS) to be published on the council's website by the end of each calendar year. For CIL charging authorities, the IFS must set out S.106 contributions together with CIL income and how each has been spent on the council's Infrastructure List (see Background Paper 2: Arun CIL Infrastructure Charging Schedule) or held by the authority, for the monitoring year 2022/23.

## OUTSIDE BODIES - FEEDBACK FROM MEETINGS

### 13. WORK PROGRAMME

(Pages 171 -  
172)

The Committee is required to note the Work programme for 2023/24.

Note: **If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.**

Note: Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [PART 8 - CP - Section 5 Filming Photographic Protocol](#)